

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on January 11, 2017 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Baker	J. Santagata
R. Delano	J. Alvarez
J. Formisano	C. Santore
J. Johnston	A. Zorzi

Chairman Santagata informed the board that he received a letter from Joseph Maffei of Engineer Design Associates with an updated request for sewer allocation for the Liberty Village Age Restricted community to be located on Block 145 Lot 9 in the Borough of Buena. Allocation was previously granted in March of 2008 by the BBMUA board at that time as well as final site plan approval granted by the Borough of Buena Planning Board. Shortly after, the project was placed on hold, however, the applicant is now preparing to move forward with the project and would like to reconfirm allocation. Mr. Maffei also provided an application package for sewer and water for the project for the BBMUA Engineer and Plant Superintendent's review if the allocation is granted. If they would like to secure these units they would have to come in and pay the connection fees for these 44 water and sewer units.

m/Delano s/Baker to grant the allocation for 43 age restricted units and one club house building for the Liberty Village Age Restricted community pending any and all approvals from all necessary agencies. m/passed

Robert Smith of Remington, Vernick & Walberg sent an email to Patti Leffler of George S. Coyne Chemical Co., Inc. requesting an email copy of their certificate of employee information report.

Robert Smith of Remington, Vernick & Walberg sent a letter to Kristen Bimler of Univar USA, Inc. returning the bid bond for the bid they submitted for Micro C 1000.

Robert Smith of Remington, Vernick & Walberg sent a letter to Kristen Bimler of Univar USA, Inc. returning one fully executed contract for Liquid Aluminum Sulfate to them for their records.

Robert Smith of Remington, Vernick & Walberg sent a letter to Alfred Warriner of Warriner's Construction returning one fully executed contract for wood chips to them for their records.

Robert Smith of Remington, Vernick & Walberg sent a letter to Chairman Santagata and the board with the recommendation of award for the furnishing of mechanical and plumbing repair and maintenance services recommending the contract be awarded to Falasca Mechanical. The board needed to decide whether to award the contract for a one year or two year term. The board felt it was best to make the contract a two year contract.

m/Baker s/Delano to award the contract for the furnishing of Mechanical and Plumbing Repair and Maintenance Services to Falasca Mechanical for a two year term.

m/passed

Robert Smith of Remington, Vernick & Walberg sent a letter to Chairman Santagata and the board with the recommendation of award for the furnishing of electrical repair and maintenance services recommending the contract be awarded to Scalfo Electric, Inc. The board needed to decide whether to award the contract for a one year or two year term. The board felt it was best to make the contract a two year contract.

m/Baker s/Delano to award the contract for the furnishing of Electrical Repair and Maintenance Services to Scalfo Electric, Inc. for a two year term.

m/passed

Robert Smith of Remington, Vernick & Walberg sent a letter to Joseph Overbeck of Rio Supply, Inc. transmitting 4 sets of contract documents for execution and return for the furnishing and delivery of water meters.

Robert Smith of Remington, Vernick & Walberg sent a letter to Ruth Campos of George S. Coyne Chemical Company, Inc. transmitting 4 sets of contract documents for execution and return for the furnishing and delivery of Micro C 1000.

Robert Smith of Remington, Vernick & Walberg sent a letter to Alex Rodack of A.C. Schultes, Inc. providing a fully executed copy of Change Order No. 1 for the service of well no. 3 for his records and sent a copy to us for our records as well.

m/Baker s/Delano to approve the treasurer's report as read. m/passed

Secretary Treasurer, Cheryl Santore, provided the board with a copy of the 2016 dividend check that was received from the N.J.U.A.J.I.F in the amount of \$6,807.30 for their records.

The following individuals, Vice-Chairman Richard Baker and Secretary Cheryl Santore met on Tuesday, January 10, 2017 at 10:30 a.m. to review the (RFQ's) Request for Qualifications for Professional services as advertised in the official newspapers of the BBMUA on December 19, 2016 and December 21, 2016. All the RFQ packages were received within the timeframe and the recommendations to the board members were set forth after their review and discussion.

m/Baker s/Formisano to adopt resolution R-1-2017 adopting a new Cash Management Plan for the Calendar Year 2017 pursuant to N.J.S.A. 40A:5-14. m/passed

m/Baker s/Delano to adopt resolution R-2-2017 establishing minimum standards for prospective contractors and subcontractors for Authority Projects. m/passed

m/Baker s/Formisano to approve the minutes of the regular meeting held on December 14, 2016. m/passed

m/Baker s/Formisano to approve the minutes of the executive closed session meeting held on December 14, 2016. m/passed

Plant Superintendent Alan Zorzi informed the board that he updated and emailed Michael Testa Jr. of Testa, Heck, Scrocca and Testa with all of the information regarding the Ovivo aerators as well as notified him that the oil was sent out for evaluation. Mr. Zorzi also informed Mr. Testa that Falasca will be installing the new primary aerator if he would like to come out to the plant to see the installation.

Mr. Zorzi informed the board that Plymouth Road is going to be asphalted soon. Mr. Zorzi would like to install a fire hydrant at the plant. There is currently no hydrant in the

yard and they have a used hydrant that they could use as well as pipe that was purchased for a project that was never done from when Anthony Casadia was the Plant Superintendent. The materials that would be needed and the cost to install the wet tap would be approximately \$4,400.00 for Garrison to install the tap and connect into the line on Plymouth Road.

m/Baker s/Delano to install a fire hydrant at the BBMUA plant on Plymouth Road in the amount of \$4,400.00. m/passed

Mr. Zorzi also informed the board that they had 4 water breaks in the last month. Once the cold weather hits this is a frequent occurrence. Only one of them was a major break. This break was located at 407 Grove Road. This was discovered at 2 am and once it was isolated it was repaired by 12 noon the next day. One of the biggest breaks was on January 1, 2017 and it was repaired on January 3, 2017. This was a sewer break at the plant for our septage pit. They had to hand dig to find the break. Luckily it wasn't very deep so they were able to repair it themselves. Alan commended the guys at the plant for a job well done in fixing these breaks. They were still able to accept septage at the head of the plant and only had to turn down one load.

m/Formisano s/Baker to file all correspondence sent out for review without reading number 1 through number 18. m/passed

m/Baker s/Delano to pay all bills presented for the month of January 2017. m/passed

The next regular meeting will be held on January 25, 2017 at 7:00 p.m.

m/Delano s/Formisano to adjourn the meeting 7:31 p.m. m/passed

Submitted by
Cheryl Santore-BBMUA Secretary